

# Project Success Metrics Checklist

## TANGIBLE METRICS

- Project delivered on time
- Delivered within approved budget
- All deliverables met defined scope requirements
- Quality assurance benchmarks achieved
- User adoption met or exceeded expectations
- Net Promoter Score (NPS)  $\geq$  [target]
- Business KPIs (e.g., ROI, cost savings) achieved

## INTANGIBLE METRICS

- Stakeholder satisfaction confirmed through feedback
- Trust established across departments
- High team morale and engagement maintained
- Minimal team burnout or turnover
- Transparent communication throughout project
- Innovation or learning captured in retrospectives
- Organizational capability improved (tools/processes/skills)

## FORWARD-LOOKING METRICS

- Project contributes to long-term strategy
- Flexibility built in for future scaling/adaptation
- Team knowledge base updated with lessons learned
- Stakeholder relationships enhanced for future collaboration